

**HARVEYS LAKE BOROUGH  
LUZERNE COUNTY  
REGULAR COUNCIL MEETING  
April 19, 2016**

The Regular Meeting of the Harveys Lake Borough Council was held on Tuesday, April 19, 2016 at 7:30 P.M. in the Harveys Lake General Municipal Building, 4875 Memorial Highway, Harveys Lake, PA, 18618.

President Hilburt called the meeting to order and asked everyone to join him in the Pledge of Allegiance.

President Hilburt asked for a moment of silence for the recent passing of John Brokenshire who had been our accountant for the last 35 years and who will be greatly missed by the Borough.

President Hilburt announced the meeting tonight was being tape-recorded and if anyone in the audience had a recorder to please advise Council at this time. Eileen Godin from the Times Leader indicated that she had a recorder.

**Roll call:**

Clarence Hogan	Mayor	Present
Bill Hilburt	President	Present
Thomas Kehler	Vice President	Absent
Daniel F. Blaine	Council Member	Present
Michell'e Boice	Council Member	Present
Ed Kelly	Council Member	Present
Wayde Post	Council Member	Present
Carole Samson	Council Member	Present
Thomas O'Connor	Attorney	Absent
Susan R. Sutton	Borough Secretary	Present

**\*\*Indicates motions made**

**\*\*Councilmember Samson made the motion to waive the reading and accept the minutes of the March 15, 2016 public worksession and regular council meeting, seconded by Councilmember Kelly. The motion carried unanimously.**

Fred Lubnow from Princeton Hydro was here to give an update on the PA DEP 319 grants. He stated that the first spring monitoring for water quality has been completed. The floating wetland islands have been inspected and will have some replanting done this year. Because of the issues with the anchors not holding and the wind blowing, it was determined that they need to be anchored and tethered to the shore. The new basin to be installed on Queen of Peace is still in the engineering design phase. The new basin and treatment system for the Public Boat Launch is being discussed with PA Fish and Boat. There are concerns with the possible disruption to the traffic at the launch for the summer. The permit for the selective treatment of the water lilies is

being submitted to allow for treatment. The contract with the Borough still needs to be approved with the changes from the Solicitor before treatment can begin. The grant that was requested to treat the highly invasive plant Hydrilla had not yet been awarded. DEP is also looking for additional sources of funding for this issue. In July, in coordination with Lake Appreciation Month, Princeton Hydro is looking to do some education on Hydrilla and ways to prevent this and other invasive plants from entering the lake. This will be coordinated to be held at the boat launch. Finally, the next round of grants will be submitted to DEP in June.

### **OPPORTUNITY FOR CITIZENS TO BE HEARD**

The floor was opened for public comment.

Resident Steven Ford from May Ave. stated that in the last 6 months he has found two used needles in a front yard right by a bus stop. He asked if more patrols could be done here. Also, he stated that with the traffic concerns around the lake, he asked if extra patrols could be added around the lake to address these concerns.

The floor was closed.

### **REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES**

The Tax Collector's report was available on the back table.

The Borough Secretary reported that during the month of March the Borough received \$13,575.93 from Berkheimer

### **REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES**

**Admin:** Councilmember Samson had no report.

**Finance:** Councilmember Boice gave a report including that the available cash is at \$463,833.67 and restricted cash is \$68,168.89 for a total of \$532,002.86.

**Police:** Councilmember Samson stated that the Police responded to a total of 251 calls including: 81 traffic stops, 0 DUI arrests, 45 citations issued, 36 warnings issued, 5 bicycles stopped, 6 persons stopped for jogging in wrong direction, 0 drug arrests, 8 assists to other departments, 10 911 open line requests, 6 suspicious activity calls, 43 walk ins, 0 animal calls, 23 miscellaneous calls, 1 motor vehicle accidents, 32 Fire and EMS calls and 22 burglar alarms. As always, we ask that residents report any type of suspicious activity. Please keep doors on homes and vehicles locked at all times. As you can see the traffic stops are up from previous weeks, we ask that everyone respect other drivers and residents and drive the posted speed limit. The police force will be showing a stronger presence due to the warm weather. If anyone would like a more detailed report regarding the police report, they can make an appointment with the Chief and he will supply what he legally can. Also reported was that Old Lake Rd. seems to have traffic slowing down. There will be split shifts over the summer months from Thursday

into Sunday for added police presence. Also, the Police Committee met recently and emphasized to the officers the need to be out and more aware of traffic.

**Roads:** Councilmember Boice reported that the Road Crew has been busy helping the Police move into the new building. Also, they have back bladed the lawn in preparation of grass being planted. They also removed the fence out front that was damaged. Also, supplies for basins will be purchased so that repairs for the summer can begin.

**Zoning:** Councilmember Boice's report included that the zoning officer collected \$2900 for amusement tax, issued 5 permits for the month of March for a total of \$3,100, and YTD has issued 23 permits, had 2 variances and 4 job johnny permits. Our zoning officer reports that in the past 4 weeks, she worked 14 days and spoke to 195 persons, some of whom scheduled meetings. She attended an accident as a first responder and a zoning officer. Met with Lori Pepper from BIA for ½ an hour for proposed changes in job scope. Met 3 times with Tom Kehler and 2 times with Bill Hilburt. She issued 19 permits for March w YTD Thru 3/31. Received 2 complaints, had zoning hearing. Drove around the lake on 3 occasions. Accepted payments or handled inquiries during Susan's lunch ½ hour. Followed thru on email requests, demolitions and other correspondence. Processed other paperwork as necessary.

**Garbage:** Councilmember Boice reported that the current year fees for the month of March collected were \$57,740.17. Prior years' fees were \$2,436.57 and \$104.00 in garbage stickers for a total of \$60280.74 for a YTD total of \$173,520.82.

**BMCP:** President Hilburt stated that in July or August of this year the two large pieces of equipment purchased cooperatively with the BMCP will be delivered. One is the Large Vac all truck for basin cleaning and the other is the leaf vac trailer.

**EMA:** Councilmember Kelly stated that Rich Williams, our EMA coordinator has been doing very well. The bridge completion date has been pushed back to July 20<sup>th</sup>. Although the road is closed, the channel is open to boat traffic.

**Recreation and Special Events:** The active shooter seminar that was held at the Noxen School was well attended and very informative.

**Building and Grants:** Councilmember Boice stated that we are still looking for sources of funding to purchase speed minders and address other safety issues.

**EAC:** Councilmember Post reported that on Sunday, April 21<sup>st</sup> at 1pm, the EAC will be conducting an Earth Day cleanup around the lake. Residents are encourage to get involved.

**Safety Committee:** The committee recently met with elected and appointed officials. There have been speed minders promised for around the lake. Also, roving DUI patrols are planned. PennDot plans to sweep the cinders and also talked about an additional cross walk over by the rowing club. Also, May 26 from 9-10 am at the Public Boat Launch, there will be a public education and awareness blitz.

**\*\*Councilmember Kelly made the motion to accept the reports from Special Committees, Elected Officials and Appointed Officials, seconded by Councilmember Samson. The motion carried unanimously.**

### **New Business**

**\*\*Councilmember Kelly made a motion to engage Prociak and Associates to audit our 2016 books, seconded by Councilmember Kelly. The motion carried unanimously.**

**\*\*Councilmember Samson made a motion to advertise for a borough accountant, seconded by Councilmember Boice. The motion carried unanimously.**

The following resolution was read into the record:

### **Resolution for Plan Revision for New Land Development**

RESOLUTION OF THE COUNCILMEN of Harveys Lake Borough, Luzerne County, Pennsylvania, (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act", as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Glen Johnson (land developer) has proposed the development of a parcel of land identified as Fischbein/Madden (name of subdivision) and described in the attached Sewage Facilities Planning Module, and proposes that such subdivision be served by: (check all that apply),  sewer tap-ins,  sewer extension, \_\_\_new treatment facility, \_\_\_individual onlot systems, \_\_\_community onlot systems, \_\_\_spray irrigation, \_\_\_retaining tanks, \_\_\_other, (please specify). \_\_\_\_\_

WHEREAS, Harveys Lake Borough finds that the subdivision described in the attached Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the Councilmen of the Borough of Harveys Lake hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

**\*\*Councilmember Kelly made a motion to approve the Resolution for Plan Revision for New Land Development for the Fischbein/Madden subdivision, seconded by Councilmember Boice. The motion carried unanimously.**

**\*\*Councilmember Boice made a motion to authorize Barry Issett to begin the bidding process and advertising for the 2016 Liquid Fuels project, seconded by Councilmember Samson. The motion carried unanimously.**

**\*\* Councilmember Boice made a motion to accept the American Asphalt Costars quotes for contract 24717, seconded by Councilmember Samson. The motion carried unanimously.**

**\*\*Councilmember Samson made a motion to advertise for bid the sale of two vehicles, the 2010 Dodge Charger and the 2006 Ford Crown Victoria, seconded by Councilmember Post. The motion carried unanimously.**

#### **OLD BUSINESS**

**\*\*Councilmember Samson made a motion to pay the Bills and Payroll in the amount of \$120,381.80, seconded by Councilmember Boice. The motion carried unanimously.**

The next meeting of Council will be held on Tuesday, May 17, 2016 at 7:30 pm.

**\*\*Councilmember Samson made a motion to adjourn, seconded by Councilmember Post. The motion carried unanimously.**

The meeting adjourned.

Respectfully submitted by Susan R. Sutton, Borough Secretary