

**HARVEYS LAKE BOROUGH  
LUZERNE COUNTY  
REGULAR COUNCIL MEETING  
& Reorganization Meeting  
January 15, 2013**

The Regular Meeting of the Harveys Lake Borough Council was held on Tuesday, January 15, 2012 at 7:30 P.M. at the Harveys Lake General Municipal Building, 4875 Memorial Highway, Harveys Lake, PA, 18618.

Councilmember Radel called the meeting to order and asked everyone to join him in the Pledge of Allegiance.

Councilmember Radel announced the meeting tonight was being tape-recorded and if anyone in the audience had a recorder to please advise Council at this point. There was no response.

**Councilmember Radel made a motion to appoint Susan Sutton as the temporary Borough Secretary, seconded by Councilmember Kopko. The motion carried unanimously.**

**Roll call:**

Clarence Hogan	Mayor	Absent
Boyd Barber	Council Member	Absent
Michell'e Boice	Council Member	Present
Tom Kehler	Council Member	Present
Ed Kelly	Council Member	Present
Fran Kopko	Vice President	Present
Larry Radel	President	Present
Amy Williams	Council Member	Present
Charles McCormick	Attorney	Present
Susan R. Sutton	Borough Secretary	Present

**\*\*Indicates motions made**

Councilmember Radel opened the floor for nominations for President.

**\*\*Councilmember Kopko made a motion to nominate Councilmember Williams for Council President, seconded by Councilmember Boice. The motion carried unanimously.**

The floor was turned over to President Williams.

**\*\*A motion was made by Councilmember Radel to nominate Fran Kopko for Vice President, seconded by Councilmember Kehler. The motion carried unanimously.**

**\*\*A motion was made by Councilmember Kelly to appoint Susan Sutton as Borough Secretary, seconded by Councilmember Boice. The motion carried unanimously.**

**\*\*Councilmember Kelly made the motion to waive the reading and accept the Minutes of the December 18, 2012 Public Worksession and the December 18, 2012 Regular Council meeting, seconded by Councilmember Kopko. The motion carried unanimously.**

### **OPPORTUNITY FOR CITIZENS TO BE HEARD**

The floor was opened for Citizens to be heard.

There was no comment.

The floor was closed.

### **REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES**

The Tax Collector's report for the month of November was available on the back table.

The Borough Secretary reported that during the month of December the Borough received \$41,183.55 from Berkheimer.

### **REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES**

**Finance:** Councilmember Kelly gave the report including available cash is \$333,557.04, last year it was \$268,591.51. Restricted cash is \$66,588.80 and last year it was \$68,744.27. The total for this year is \$400,145.84 and last year was \$337,335.78.

**Police:** Councilmember Kopko gave the report including that there was \$541.56 collected in fee's and fines. He read the activity report including that 184 calls were responded to.

**Roads:** Councilmember Kopko gave the report including that all month roads and basins were checked. They put down 2 loads of modified on Halowich Rd. They cleaned off the garage floor with the power washer. They helped the sewer authority dig up 3 sewer laterals. They salted and plowed the roads. They treated the plows and spreader with a liquid that snow does not stick to and prevents rusting. They picked up Christmas Trees. They picked up and returned the fire extinguishers following recharging. They cleaned the Police cars and changed the oil.

**Planning:** Councilmember Radel reported that there was no meeting last month, but there will be one tomorrow evening.

**Zoning:** Councilmember Kehler gave his report including that for the month of December there was 6 zoning permits this month for \$120, Amusement taxes collected were \$3700. The yearly third party UCC inspections were \$9343.89, subdivisions and variances were \$5500.00, for and annual total of \$22553.89.

**Trash:** Councilmember Kopko stated that the bills are printed and ready to mail.

**EMA:** Councilmember Williams reported that there is no report for this month.

**Special Events:** Councilmember Kopko gave the report submitted by Mayor Hogan.

For 2012 H.L. Homecoming paid their insurance of \$800.00

Purchased a sign which advertises H.L. Borough events \$400.00

Donated \$300.00 to H.L. Little League

Purchased a Bullhorn and donated to H.L. Police Dept. \$150.00

Donated \$1000.00 to the H.L. Police to purchase a generator

Sponsored a Bass tournament in conjunction with our Homecoming week-end which donated \$800.00 to benefit Catch A Dream (Nichole O'Conner's Senior Project)

Sponsored a bike run which donated \$400.00 for The Homeless Veterans

The H.L. Homecoming account is audited yearly by the Harveys Lake Borough Auditors

A Thank-You to all volunteers for this year's help it was greatly appreciated

A special thank-you to

Harveys Lake Fire and Ambulance Dept., Police Dept. and Road Dept. Steve Forgues for setting up our web site

Maureen Devine for all water sports

Mike Rush for the water Poker runs

Charlotte Williams Craft Show

Heather and Larry Radel Basket Raffle

Lorraine Farrell H.L. Homecoming Dance

Lorraine Ellias and Bonnie Coveleski for 2012 Post Card Harveys Lake Postal mistress for commemorative stamp

Lori Kucewicz Kiss the fish proceeds to Lake Noxen Elementary PTO Amy Williams

Easter Egg Hunt

Pat Adamshick Halloween Pumpkin Carving Contest Harveys Lake Skillet for Kids

Christmas Party 105 children Terry and Joanna Jones donation towards Christmas Party

Charlotte Williams craft at Christmas Party

Fran and Margret Kopko for help at all events

Susan Sutton for all her help

**\*\*Councilmember Kelly made the motion to accept the reports from Special Committees, Elected Officials and Appointed Officials, seconded by Councilmember Kopko. The motion carried unanimously.**

**NEW BUSINESS**

**\*\*Councilmember Kehler made a motion to fix the 2013 Tax rate at .804, seconded by Councilmember Radel. The motion carried unanimously.**

**\*\*Councilmember Boice made the motion to re-enact the Occupational Privilege Tax Ordinance at \$10 per year for 2013, seconded by Councilmember Kelly. The motion carried unanimously.**

**\*\*Councilmember Kopko made the motion to re-enact the 1% Real Estate Transfer Tax Ordinance for 2013, seconded by Councilmember Radel. The motion carried unanimously.**

**\*\*Councilmember Kopko made the motion to re-enact the \$5 Per Capita Tax Ordinance for the year 2013, seconded by Councilmember Radel. The motion carried unanimously.**

**\*\*Councilmember Kelly made the motion to re-enact the 1% Earned Income Tax Ordinance for the 2013, seconded by Councilmember Kopko. The motion carried unanimously.**

**\*\*Councilmember Kehler made the motion to reappoint Andrew Luzetski as Zoning Officer, seconded by Councilmember Boice. The motion carried unanimously.**

**\*\*Councilmember Kelly made the motion to reappoint Charles McCormick as Borough Solicitor, seconded by Councilmember Kopko. The motion carried unanimously.**

**\*\*Councilmember Kehler made the motion to reappoint John Belles as Sewage Enforcement Officer, seconded by Councilmember Radel. The motion carried unanimously.**

**\*\*Councilmember Kelly made the motion to reappoint John Brokenshire as Borough Accountant, seconded by Councilmember Kehler. The motion carried unanimously.**

**\*\*Councilmember Radel made the motion to reappoint Prociak & Associates as Borough Auditor, seconded by Councilmember Kopko. The motion carried unanimously.**

**\*\*Councilmember Kopko made the motion to reappoint Ken Kale, Rick Amy and Taft Truska III as the Third Party UCC appeals board, seconded by Councilmember Radel. The motion carried unanimously.**

**\*\*Councilmember Kehler made the motion to re appoint Bill Hilburt to the Zoning Hearing Board for 3 years, seconded by Councilmember Kopko. The motion carried unanimously.**

**\*\* Councilmember Kopko made the motion to re appoint Carol McCoach as alternate to the Zoning Hearing Board for 3 years, seconded by Councilmember Boice. The motion carried unanimously.**

**\*\*Councilmember Kopko made the motion to re appoint Larry Radel to the Planning commission for 3 years, seconded by Councilmember Kehler. The motion carried unanimously.**

**\*\*Councilmember Kopko made a motion to appoint Mike Rush to the General Municipal Board for 5 years, seconded by Councilmember Radel. President Williams asked for a roll call vote. There was a brief discussion among council. Some of the Councilmembers thought this appointment was being postponed until next month.**

**\*\*Councilmember Kehler made the motion to table this motion until next month, seconded by Councilmember Boice. Roll call vote: Kelly, yes; Kehler, yes; Boice, yes; Williams, yes; Kopko, no; Radel, no. The motion was tabled.**

**\*\*Councilmember Kehler made the motion to re appoint George Gwilliam as the Vacancy Board chair, seconded by Councilmember Radel. The motion carried unanimously.**

**\*\*Councilmember Radel made the motion to re appoint Rich Williams II as EMA coordinator, seconded by Councilmember Boice. The motion carried unanimously.**

**\*\*Councilmember Kopko made the motion for the Zoning Hearing Board to appoint a Secretary at the rate of \$50.00 per meeting, seconded by Councilmember Radel. The motion carried unanimously.**

**\*\*Councilmember Kehler made the motion for the Planning Commission and EAC to appoint a Secretary at the rate of \$50.00 per meeting, seconded by Councilmember Radel. The motion carried unanimously.**

**\*\*Councilmember Kopko made the motion to adopt Robert's Rules of Order for 2013, seconded by Councilmember Kelly. The motion carried unanimously.**

**\*\*Councilmember Radel made the motion to Pass resolution #1 2013 setting the following fees for 2013: Increase the zoning permits to \$40, maintain Zoning Hearing fees at \$500, maintain Conditional Use Permits at \$500 application fee plus the cost of Engineering fees incurred by a review of the plan by the Borough engineer, reinstate the Contractors' License annual fee of \$125, maintain the amusement tax fee at \$100 each, maintain the Burning Permit fee of \$10 per year, maintain the garbage fee at \$195 per year, maintain the Job Johnny fee of \$10,**

**seconded by Councilmember Boice. The motion carried unanimously.**

**\*\*Councilmember Radel made a motion to pass Resolution #2 2013 authorizing Harveys Lake Borough to apply for a Local Share Account grant for \$1,692,523 for a Sewer Expansion Grant authorizing the Council President and Vice President to execute all documents on behalf of Harveys Lake Borough, seconded by Councilmember Kopko. The motion carried unanimously.**

**\*\*Councilmember Kopko made a motion to sign a Memorandum of Understanding with Luzerne County Planning Commission cooperating with them as they prepare the 5 year update on the 2009 Bi-County Hazard Mitigation Plan, seconded by Councilmember Kehler. The motion carried unanimously.**

**\*\*Councilmember Kelly made a motion to give a 75 cent per hour raise to Susan Sutton, George Hogan, Jesse Saylor and Andrew Luzetski, seconded by Councilmember Boice. The motion carried unanimously.**

#### **OLD BUSINESS**

Councilmember Kehler asked that the Chair appoint someone to be in charge of rewriting the grant for the renovation of the Police Department.

**\*\*Councilmember Kopko made a motion to pay the Bills and Payroll in the amount of \$98,563.39, seconded by Councilmember Radel. The motion carried unanimously.**

**\*\*Councilmember Kelly made a motion to adjourn, seconded by Councilmember Radel. The motion carried unanimously.**

The meeting adjourned at 7:53 pm

Respectfully submitted by Susan R. Sutton, Borough Secretary