

**HARVEYS LAKE BOROUGH
LUZERNE COUNTY
REGULAR COUNCIL MEETING
November 19, 2013**

The Regular Meeting of the Harveys Lake Borough Council was held on Tuesday, November 19, 2013 at 7:30 P.M. at the Harveys Lake General Municipal Building, 4875 Memorial Highway, Harveys Lake, PA, 18618.

President Williams called the meeting to order and asked everyone to join her in the Pledge of Allegiance.

President Williams announced the meeting tonight was being tape-recorded and if anyone in the audience had a recorder to please advise Council at this time. No one responded.

Roll call:

Clarence Hogan	Mayor	Absent
Amy Williams	President	Present
Fran Kopko	Vice President	Present
Boyd Barber	Council Member	Absent
Michell'e Boice	Council Member	Present
Tom Kehler	Council Member	Absent
Ed Kelly	Council Member	Present
Larry Radel	Council Member	Present
Charles McCormick	Attorney	Present
Susan R. Sutton	Borough Secretary	Present

****Indicates motions made**

President Williams stated that an executive session to discuss personnel matters was held before the regular Council meeting.

Fred Lubnow

Fred Lubnow was here and gave a brief update on the current 319 DEP grants.

Resident Jason Miller had a few questions regarding the proposed upcoming basins on Queen of Peace Rd.

Megan Sgarlet Prynn thanked Fred Lubnow for all the hard work towards making the lake cleaner.

The First Reading of the Proposed 2014 Budget was read. There is no tax increase in the proposed budget.

ACCT #	DESCRIPTION	BUDGET
	INCOME	
301	REAL ESTATE TAXES	595,750
310	LOCAL ENABLING TAXES	358,400
320	CABLE TV AND LCB	25,000
325	ZONING	14,000
327	PERMITS AND LICENSES	19,700
331	FINES AND FORFEITS	7,500
341	INTEREST AND RENTS	325
	STATE SHARED	
355	REVENUE/ENTITLEMENTS	850
362	DEPARTMENTAL EARNINGS	4,300
380	MISCELLANEOUS	23,500

	TOTAL INCOME	1,049,325

	EXPENSE	
403	TAX COLLECTION	20,900
404	ZONING AND PLANNING	33,750
405	GEN'L ADMINISTRATION	91,297
409	MUNICIPAL BUILDING	3,086
410	PUBLIC SAFETY POLICE	262,472
411	PUBLIC SAFETY FIRE	21,950
415	PUBLIC SAFETY OTHER	0
427	TRASH COLLECTION	272,850
430	ROADS GENERAL	148,937
432	ROADS SNOW REMOVAL	18,500
433	ROADS SIGNS/SIGNALS	500
439	ROADS CONSTRUCTION	0
451	RECREATION	1,447
483	INSURANCE/PR TAX/PENSIONS	172,477

	TOTAL EXPENSE	1,048,166

		1,159

	LIQUID FUELS Revenue	60,100
	Road Construction	73,000

	Net income Liquid fuels	(12,900)

	Capital expenditures	0

	Carryover from prior year	391,514

	NET FUNDS REMAINING	379,773
		=====
	TOTAL NET INCOME	(11,741)

****Councilmember Kelly made the motion to waive the reading and accept the Minutes of the October 15, 2013 Public Worksession and Regular Council meeting, seconded by Councilmember Kopko. The motion carried unanimously.**

OPPORTUNITY FOR CITIZENS TO BE HEARD

The floor was opened for Citizens to be heard.

Megan Sgarlet Prynne wanted to remind residents that there are two Environmental Advisory Council seats open. The meetings are held in the same room as the council meetings on the Second Tuesday of the month at 7:00pm. Anyone interested in serving is encouraged to attend a meeting and submit a letter of interest.

The floor was closed.

REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES

The Tax Collector's report was supposed to be available on the back table.

The Borough Secretary reported that during the month of October the Borough received \$20,557.57 from Berkheimer.

REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES

Finance: Councilmember Kelly gave the report stating that available cash is \$541,436.46, last year it was \$372,513.68. Restricted cash is \$126,628.51 and last year it was \$68,446.36. For a total of \$668,064.97 this year, and last year it was \$440,960.04. He stated that the Borough finances are in the Black.

Police: The Borough Secretary reported that there were 201 calls. Police requested that as always to keep your doors and windows locked at all times and report suspicious activity by calling 911. Also, the Police Department will be cracking down on persons violating seat belt laws. The department recently received a grant to help promote the PA Buckle Up Program. This aggressive patrol will be done near the Thanksgiving Holiday.

Roads: Councilmember Radel gave the report including that the department is continuing repair basins and pipes. He also reported that they used 129 gallons of fuel. A thank you was given to Jesse Saylor for going around with the DEP and EPA to open the basins for their inspection.

Planning: The Comprehensive Plan has been submitted by Jack Varaly and will be reviewed in the coming months.

Zoning: No report given

Trash: Councilmember Boice reported that current year fees collected were \$9921.19

and Prior year fees collected were \$2561.09. Garbage stickers sold were \$115. For a total of \$12,597.28.

EMA: Jack Dodson reported earlier that the Advanced Life Support unit is working very well. They have responded to 580 calls and are planning to add a part time second unit in the near future.

Special Events: The annual children's community Christmas Party will be held December 14, 2013 at the Boathouse at the Lake. Reservations are required.

LSA Grant: Councilmember Boice reported that the executed documents arrived in the mail today from Harrisburg for the LSA grant.

****Councilmember Kopko made the motion to accept the reports from Special Committees, Elected Officials and Appointed Officials, seconded by Councilmember Kelly. The motion carried unanimously.**

NEW BUSINESS

****Councilmember Boice made the motion to approve the Wilkes Barre Glen Summit Race to be run on May 17, 2014 and the Wendy's Wonderful Kids Half Marathon to be run on September 27, 2014, seconded by Councilmember Kopko. The motion carried unanimously.**

****Councilmember Kopko made the motion to approve the first reading of the Proposed 2014 Budget, seconded by Councilmember Radel. The motion carried unanimously.**

OLD BUSINESS

There was none

****Councilmember Kelly made a motion to pay the Bills and Payroll in the amount of \$132,954.31, seconded by Councilmember Kopko. The motion carried unanimously.**

****Councilmember Kelly made a motion to adjourn, seconded by Councilmember Radel. The motion carried unanimously.**

The meeting adjourned at 7:50 pm

Respectfully submitted by Susan R. Sutton, Borough Secretary