

**HARVEYS LAKE BOROUGH  
LUZERNE COUNTY  
REGULAR COUNCIL MEETING  
November 18, 2014**

The Regular Meeting of the Harveys Lake Borough Council was held on Tuesday, November 18, 2014 at 7:30 P.M. at the Harveys Lake General Municipal Building, 4875 Memorial Highway, Harveys Lake, PA, 18618.

President Boice called the meeting to order and asked everyone to join her in the Pledge of Allegiance.

President Boice announced the meeting tonight was being tape-recorded and if anyone in the audience had a recorder to please advise Council at this time. No one responded.

**Roll call:**

|                  |                   |         |
|------------------|-------------------|---------|
| Clarence Hogan   | Mayor             | Present |
| Michell'e Boice  | President         | Present |
| Tom Kehler       | Vice President    | Present |
| Daniel F Blaine  | Council Member    | Present |
| Bill Hilburt     | Council Member    | Present |
| Ed Kelly         | Council Member    | Present |
| Carole J. Samson | Council Member    | Present |
| Amy Williams     | Council Member    | Present |
| Thomas O'Connor  | Attorney          | Present |
| Susan R. Sutton  | Borough Secretary | Present |

**\*\*Indicates motions made**

**\*\*Councilmember Kelly made the motion to waive the reading and accept the Minutes of the October 21, 2014 Public Worksession and Regular Council meeting, seconded by Councilmember Samson. The motion carried unanimously.**

Fred Lubnow was here to give a brief update on the DEP 319 grants. He also submitted a copy of the Aquatic Survey. Due to the cost of treatment, they are planning on asking DEP to help with the initial application and then to put the rest into a grant. He had also presented a letter to Council for signature that is requesting that DEP move the labor amount of \$10,000 from Construction to Contractual. They also are asking that \$16,900 be moved as well to cover the expense of the aquatic survey. This only alters which category the money is being spent in. It does not alter the bottom line of the grant.

The Vac all truck came in at a much higher price than expected, so Princeton Hydro will ask DEP if a used one is a possibility or if a trailer type could be purchased instead.

**\*\*Councilmember Kehler made a motion to send the Letter to DEP requesting these changes to the 319 grant, seconded by Councilmember Kelly. The motion carried**

**unanimously.**

The proposed 2015 Budget was read into the record.

|               |                           | 2015     |
|---------------|---------------------------|----------|
| ACCT          |                           |          |
| #             | DESCRIPTION               | BUDGET   |
| INCOME        |                           |          |
| 301           | REAL ESTATE TAXES         | 614750   |
| 310           | LOCAL ENABLING TAXES      | 372900   |
| 320           | CABLE TV AND LCB          | 26000    |
| 325           | ZONING                    | 17500    |
| 327           | PERMITS AND LICENSES      | 35300    |
| 331           | FINES AND FORFEITS        | 4500     |
| 341           | INTEREST AND RENTS        | 245      |
| STATE SHARED  |                           |          |
| 355           | REVENUE/ENTITLEMENTS      | 850      |
| 362           | DEPARTMENTAL EARNINGS     | 3000     |
| 380           | MISCELLANEOUS             | 22500    |
| TOTAL INCOME  |                           | 1097545  |
| EXPENSE       |                           |          |
| 403           | TAX COLLECTION            | 22200    |
| 404           | ZONING AND PLANNING       | 57550    |
| 405           | GEN'L ADMINISTRATION      | 105347   |
| 409           | MUNICIPAL BUILDING        | 3511     |
| 410           | PUBLIC SAFETY POLICE      | 262412   |
| 411           | PUBLIC SAFETY FIRE        | 21950    |
| 415           | PUBLIC SAFETY OTHER       | 1900     |
| 427           | TRASH COLLECTION          | 270000   |
| 430           | ROADS GENERAL             | 168890   |
| 432           | ROADS SNOW REMOVAL        | 18500    |
| 433           | ROADS SIGNS/SIGNALS       | 500      |
| 439           | OTHER PROJECTS            | 0        |
| 451           | RECREATION                | 1447     |
| 483           | INSURANCE/PR TAX/PENSIONS | 158127.3 |
| TOTAL EXPENSE |                           | 1092334  |
|               |                           | 5210.664 |

|                           |          |
|---------------------------|----------|
| LIQUID FUELS Revenue      | 68995    |
| Road Construction         | 68900    |
|                           | -----    |
| Net income Liquid fuels   | 95       |
|                           | -----    |
| Capital expenditures      |          |
|                           | -----    |
| Carryover from prior year | 344106   |
|                           | -----    |
| NET FUNDS REMAINING       | 349411.6 |
|                           | =====    |
|                           | 5305.664 |

**\*\*Councilmember Blaine made a motion to accept the Preliminary 2015 Budget as read, seconded by Councilmember Kelly. The motion carried unanimously.**

It was pointed out that this budget does not call for an increase in taxes.

**OPPORTUNITY FOR CITIZENS TO BE HEARD**

The floor was opened for Citizens to be heard.

Jason Miller, a member of EAC, submitted a quote for a leaf gathering truck that he feels would be greatly beneficial to the Borough. He feels that keeping the leaves out of the storm drains is as important as cleaning the basins.

He also asked that next year, when the Recreation Committee has their dance on the Beach that they please limit the band to no later than 11:00 pm.

Jim Pugh asked if council was going to follow through with any of the violation notices on his neighbor. Solicitor O'Connor stated that if a violation is found, it will be done. He asked if Pugh means the shed. Pugh said yes. O'Conner stated they would press forward with that.

The floor was closed.

**REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES**

The Tax Collector's report was available on the back table.

The Borough Secretary reported that during the month of October the Borough received \$21,523.39 from Berkheimer.

**REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES**

**Finance:** Councilmember Blaine reported that at the end of October the total available cash was

\$588,613.11, restricted cash is \$68,355.01 for a total of \$656,968.12. Councilmember Blaine wanted to thank John Brokenshire for all of his hard work on the budget. Although he is not thrilled with all of the items, he feels it is overall a real good budget.

**Police:** Councilmember Hilburt stated that the Police responded to a total of 213 calls including: 34 traffic stops, 16 citations issued, 13 warnings issued, 3 drug arrests, 6 suspicious activity calls, 2 warrants, 4 animal calls, 20 misc. calls, 3 motor vehicle accidents, 24 Fire and EMS calls, 16 burglar alarms, 2 noise complaints, 13 domestic calls, 3 PFA violations and 2 missing persons.

- The Chief reports the department is running smooth as usual, with no problems.
- Please report any type of suspicious activity by calling 911
- If anyone would like a more detailed report, they can contact the Chief or stop by his office. The Chief will supply what he legally can.

**Roads:** Councilmember Kelly gave the report including the guys fixed a sinkhole near pole 308. He also stated that the Road department maintains and cleans the police and road department vehicles which saves the Borough a lot of money. The guys are doing a great job. They used 115 gallons of fuel.

**Planning and Zoning:** Councilmember Kehler gave the zoning officers report stating that the zoning officer had a one hearing this month. She resolved 3 of the 4 complaints she received and referred one to DEP for further investigation. She processed the paperwork for the demolition permit for the Villas at Waterwood II. She also did three lake tours. She collected \$900 in amusement taxes, \$649 in zoning permit fees, \$500 in variance fees, \$5,577.50 in third party UCC fees for a total of \$7,617.50 in October and year to date of \$49,080.

**Garbage:** Councilmember Williams reported that fees collected for the current year in the month of October were \$9594.49, prior year collections were \$2179.09, and garbage stickers for \$67.50 for a total of \$11,841.08.

**LSA Grant:** Councilmember Kehler reported that he had recently spoken with Harrisburg regarding the LSA grant. The compaction test was done on the ground surrounding the current Police Station today and we should have results in the next 5-7 days. At that time, a plan of action can be decided and submitted to Harrisburg.

**\*\*Councilmember Hilburt made the motion to accept the reports from Special Committees, Elected Officials and Appointed Officials, seconded by Councilmember Samson. The motion carried unanimously.**

#### **New Business**

**\*\*Councilmember Blaine made a motion to appoint Justin Matus to the Planning Commission, seconded by Councilmember Kelly. The motion carried unanimously.**

## **OLD BUSINESS**

President Boice asked if there was anyone with old business to discuss. There was no response.

**\*\*Councilmember Williams made a motion to pay the Bills and Payroll in the amount of \$89,671.74, seconded by Councilmember Blaine. The motion carried unanimously.**

The next meeting of Council will be held on December 16 at 7:30 pm.

**\*\*Councilmember Kelly made a motion to adjourn, seconded by Councilmember Kehler. The motion carried unanimously.**

The meeting adjourned.

Respectfully submitted by Susan R. Sutton, Borough Secretary