

**HARVEYS LAKE BOROUGH
LUZERNE COUNTY
REGULAR COUNCIL MEETING
November 17, 2015**

The Regular Meeting of the Harveys Lake Borough Council was held on Tuesday, November 17, 2015 at 7:30 P.M. in the Harveys Lake General Municipal Building, 4875 Memorial Highway, Harveys Lake, PA, 18618.

President Hilburt called the meeting to order and asked everyone to join him in the Pledge of Allegiance.

President Hilburt announced the meeting tonight was being tape-recorded and if anyone in the audience had a recorder to please advise Council at this time. No one responded.

President Hilburt asked everyone present to please join him in a moment of silence for the victims in the Paris terror attacks.

Roll call:

Clarence Hogan	Mayor	Absent
Bill Hilburt	President	Present
Carole Samson	Vice President	Present
Daniel F. Blaine	Council Member	Present
Thomas Kehler	Council Member	Absent
Ed Kelly	Council Member	Present
Michell'e Boice	Council Member	Present
Bernie Castillo	Council Member	Present
Thomas O'Connor	Attorney	Present
Susan R. Sutton	Borough Secretary	Present

****Indicates motions made**

Councilmember Hilburt read a letter that was submitted by a resident into the record.

November 17, 2015

To Mayor Hogan, Town Council and First Class Police Force of Harvey's Lake,

My name is David Anderko. My wife, Elaine and I moved to our new home at 9 Peach Street on August 24. On September 29, I suffered what in many cases would have been a fatal heart attack. I am able to write this letter because of the fast and effective efforts of Chief Musial, my contractor and friend, Brad Nilsson, and the quick response of the ambulance corps.

While working in the yard this all happened. I was found unconscious with no pulse when my contractor, Brad began chest compressions. After yelling for help, my neighbor Sue L. heard the call. She quickly called 911. MINUTES later Chief Musial

who was on patrol arrived on the scene. He deployed the AED. Make no mistake, it is because of his actions that I am alive and with my memory intact.

Being born and bred in Swoyersville, PA, it has always been a dream of mine to live at the lake. This dream continues to be reality because of our police department, quick acting neighbors and ambulance crew.

All I can say from my heart is thank you.

Thank you Chief Musial.

Thank you Brad and neighbor, Sue

L.

Thank you donor of the AED.

Your Neighbor, Dave Anderko.

****Councilmember Kelly made the motion to waive the reading and accept the Minutes of the October 20, 2015 Public Worksession and Regular Council meeting, seconded by Councilmember Samson. The motion carried unanimously.**

OPPORTUNITY FOR CITIZENS TO BE HEARD

The floor was opened for public comment.

Margaret Kopko thanked Councilmember Hilburt and Councilmember Boice for their help and participation in the Halloween Party.

Also the Christmas Party will be held December 19 from 2 to 4 pm.

The floor was closed.

REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES

The Tax Collector's report was available on the back table.

The Borough Secretary reported that during the month of June the Borough received \$17,154.76 from Berkheimer.

REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES

Finance: Councilmember Blaine gave a report including that the 2016 preliminary budget is ready. Since he does not plan to be on finance next year, this will be his final budget.

Police: Councilmember Samson read the following letter from Chief Musial into the record:

November 17, 2015

Dear Mayor Hogan and Harveys lake Police committee:

As Chief of Police, I am requesting council to consider hiring 4 part-time police officers to better staff our department's needs and reinforce the commitment to safety of the Harveys Lake Police Department.

Harveys Lake Borough currently employs two full-time officers and eight part-time officers. Their current status is listed below:

Full-time

Chief Charles Musial, 40 plus hours per week, covering many open shifts and holidays.

Officer Baker, 40 hours per week

Part-time

Officer Harold Cain, 32 plus hours per week. Officer Cain, recently accepted a full-time position in Lehman Township which will begin in January 2016. Cain will continue to work for Harveys Lake police with very limited hours. Possibly only 8 hours every other week. He also informed me he will not be able to work any Holidays.

Officer Steve Forgues, on May 12, 2015 Officer Forgues, asked to be taken off the schedule for the next 8 to 12 months

Officer Kittle, works very limited hours being he is employed full-time with the state correctional facility.

Officer Pavinski works 24 hours per week. Officer Pavinski is interested in picking up Officer Cain's hours. Although Officer Pavinski is seeking full-time in other departments in the area. It's possible he can leave Harveys Lake Borough at any time with short notice.

Officer Gasper, works 32 plus hours per week. Gasper currently works part-time for Newport Township but dedicates his time to Harveys Lake borough. Gasper has since applied for a full-time position in Dallas Township. It is possible if he gets hired full-time with Dallas Township he will have to resign immediately.

Officer Kugler, works one shift a month, if that. Kugler is employed full-time in Jackson Township and is currently in the military. Kugler can't provide Harveys Lake with many shifts.

Officer Morris, works 16 hours every other week. Since his hire, in the summer he has called off several shifts that he was scheduled to work. He is not able to fill shifts that are open. Morris recently informed me that he can only work every other weekend and can't work holidays, because he has children.

Officer Liparela, works 16 hours per week. Liparela works full-time in Lehman Township, he is able to cover dayshifts when the Chief has a busy schedule.

Each year Harveys Lake takes time to certify and train new officers, additionally spending money in training and equipping these officers. Often after hire, certify and training of these officers, they take employment in other departments who offer full-time positions.

Ultimately, as Chief of police, I would like to hire a full-time officer in the future so these types of issues don't continue. I understand the borough works on a budget and financially it is not the right time to seek a full-time officer.

I believe our police department has made tremendous strides in the past several years. Our arrests are up and our crime is down. It is encouraging to see positive advancements taking place within the Harveys Lake community. With the dedication and commitment of the current officer, and the leadership from the Borough Council and Mayor I feel we can continue to instill respect and safety to the residents of Harveys Lake.

I would like Council and the Mayor to take immediate action for the hire of part-time officers. If you would like to meet with me to further discuss this matter. Feel free to contact me at any time to schedule a meeting.

Thank you
Chief Charles Musial
Harveys Lake Borough Police Chief

She also reported that the department responded to 203 calls last month.

As always, the Chief asks that residents report any type of suspicious activity.

Please keep doors on homes and vehicles locked at all times.

If anyone would like a more detailed report regarding the police report, they can make an appointment with the Chief and he will supply what he legally can.

Roads: Councilmember Boice reported that the road department is busy cleaning basins and getting ready for winter. They were out recently cleaning up limbs on Old Lake Rd.

Zoning: Councilmember Boice reported that the zoning officer worked a total of 13 days and spoke to 124 persons. She issued 16 permits for the month of October with a year to date (YTD) total of 160. Total zoning income for October was \$1040.00 with the YTD total of \$14,570. This includes Job Johnny permits with a YTD total of 17. She received 2 complaints with one being resolved. She went driving twice and found 2 persons working without permits and they were brought into compliance.

Garbage: Councilmember Boice reported that the current year fees collected were \$10,663.77. Prior years' fees were \$2,002.82 with a YTD total of \$265,807.16.

Special Events: There will be a children’s Christmas Party at Jonathans December 19 from 2-4 pm.

Grants: no report given

DAMA: Councilmember Blaine reported that Bill Feherer from says that things are going well. They are happy that the facility is being used. He also wanted to report that the budget that will be read into the record is a balanced budget with no tax increase.

****Councilmember Kelly made the motion to accept the reports from Special Committees, Elected Officials and Appointed Officials, seconded by Councilmember Boice. The motion carried unanimously.**

New Business

The 2016 Preliminary Budget was read into the record.

2016 Preliminary Budget	
INCOME	
REAL ESTATE TAXES	\$ 585,300.00
LOCAL ENABLING TAXES	\$ 385,000.00
CABLE TV AND LCB	\$ 28,000.00
ZONING	\$ 21,000.00
PERMITS AND LICENSES	\$ 102,300.00
FINES AND FORFEITS	\$ 5,700.00
INTEREST AND RENTS	\$ 315.00
STATE SHARED REVENUE/ENTITLEMENTS	\$ 61,850.00
DEPARTMENTAL EARNINGS	\$ 3,000.00
MISCELLANEOUS	\$ 24,500.00

TOTAL INCOME	\$ 1,216,965.00

EXPENSE	
TAX COLLECTION	\$ 22,940.00
ZONING AND PLANNING	\$ 106,710.00
GEN'L ADMINISTRATION	\$ 112,262.00
MUNICIPAL BUILDING	\$ 3,721.00

PUBLIC SAFETY POLICE	\$ 270,432.00
PUBLIC SAFETY FIRE	\$ 24,050.00
PUBLIC SAFETY OTHER	\$ 1,900.00
TRASH COLLECTION	\$ 267,900.00
ROADS GENERAL	\$ 173,902.00
ROADS SNOW REMOVAL	\$ 20,500.00
ROADS SIGNS/SIGNALS	\$ 1,500.00
OTHER PROJECTS	\$ 60,000.00
RECREATION	\$ 1,197.00
INSURANCE/PR TAX/PENSIONS	\$ 148,743.46
TOTAL EXPENSE	\$ 1,215,757.46
	\$ 1,207.54
LIQUID FUELS Revenue	\$ 81,130.00
Road Construction	\$ 75,900.00

Net income Liquid fuels	\$ 5,230.00

Capital expenditures	

Carryover from prior year	\$ 399,243.00

NET FUNDS REMAINING	\$ 405,680.54
	=====
TOTAL NET INCOME	\$ 6,437.54

****Councilmember Kelly made a motion to approve the 2016 Preliminary Budget as read, seconded by Councilmember Samson. The motion carried unanimously.**

****Councilmember Kelly made a motion to advertise for hiring 4 part time police officers, seconded by Councilmember Samson. The motion carried unanimously.**

****Councilmember Kelly made a motion to purchase a new Lanier Copier for the office through a costars contract at \$3572.00, seconded by Councilmember Blaine. The motion carried unanimously.**

****Councilmember Boice made a motion to purchase a storage shed at \$5105 from T-Town Sheds, a 12 x 24 barn style, seconded by Councilmember Kelly. The motion carried unanimously.**

****Councilmember Blaine made a motion advertise the 2016 Tax Ordinances, seconded by Councilmember Kelly. The motion carried unanimously.**

****Councilmember Boice made a motion to accept the Princeton Hydro contract to eradicate the Japanese Knotweed at \$850 per application with a maximum of three, subject to review by the Solicitor, seconded by Councilmember Kelly. The motion carried unanimously.**

****Councilmember Boice made a motion to accept the Princeton Hydro contract to control the waterlilies at the Outlet of Harveys Lake in late spring at a fixed rate of \$2750 for the first application and for \$1750 for further applications up to 2 if necessary, subject to review by the Solicitor, seconded by Councilmember Kelly. The motion carried unanimously.**

****Councilmember Boice made a motion to accept contract for \$39,000 covered by a grant with Princeton Hydro to do professional services for Numeric Criteria, subject to approval by the Solicitor, seconded by Councilmember Kelly. The motion carried unanimously.**

OLD BUSINESS

President Hilburt asked if there was anyone with old business to discuss.

****Councilmember Kelly made a motion to pay the Bills and Payroll in the amount of \$110,587.07, seconded by Councilmember Samson. The motion carried unanimously.**

The next meeting of Council will be held on Tuesday, December 15, 2015 at 7:30 pm.

****Councilmember Samson made a motion to adjourn, seconded by Councilmember Castillo. The motion carried unanimously.**

The meeting adjourned at 7:55 pm.

Respectfully submitted by Susan R. Sutton, Borough Secretary