

**HARVEYS LAKE BOROUGH
LUZERNE COUNTY
REGULAR COUNCIL MEETING
November 15, 2016**

The Regular Meeting of the Harveys Lake Borough Council was held on Tuesday, November 15, 2016 at 7:30 P.M.in the Harveys Lake General Municipal Building, 4875 Memorial Highway, Harveys Lake, PA, 18618.

President Hilburt called the meeting to order and asked everyone to join him in the Pledge of Allegiance.

President Hilburt announced the meeting tonight was being tape-recorded and if anyone in the audience had a recorder to please advise Council at this time. There was a reporter from the Times Leader who indicated she had a recorder.

Roll call:

Clarence Hogan	Mayor	Absent
Bill Hilburt	President	Present
Thomas Kehler	Vice President	Present
Daniel F. Blaine	Council Member	Present
Michell'e Boice	Council Member	Present
Ed Kelly	Council Member	Present
Wayde Post	Council Member	Absent
Carole Samson	Council Member	Present
Thomas O'Connor	Solicitor	Absent
Matt Loftus	Solicitor	Present
Susan R. Sutton	Borough Secretary	Present

****Indicates motions made**

****Councilmember Kelly made the motion to waive the reading and accept the minutes of the October 18, 2016 public worksession and regular council, seconded by Councilmember Boice. The motion carried unanimously.**

Fred Lubnow was here to give an update on our 319 and Growing Greener Grants. His report included the fall treatment that was done for the Hydrilla in the Lake. He also updated them on the efforts of looking for more funding to help treat it. The recent Clean Water grant of \$100,000 will be used next year for treatment. He also spoke about the new stormwater BMP going in over at the Public Boat Launch. It should be installed by December. The contractor will have to return in the spring to finish up the planting and landscaping. He also spoke about the upcoming basin going in on Queen of Peace. That will be done next year. Also, at the end of August, a grant was submitted for a 319 grant that would be used over at Sunset Terrace. Also there will be some small floating wetland islands that were purchased and will be installed in the lake in the spring.

OPPORTUNITY FOR CITIZENS TO BE HEARD

The floor was opened for citizens to be heard. No one spoke.

The floor was closed

REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEE

The Tax Collector's report was available on the back table.

The Borough Secretary reported that during the month of September the Borough received \$18,378.37 from Berkheimer

REPORTS FROM APPOINTED OFFICIALS AND SPECIAL COMMITTEES

Admin: There was no report.

Finance: Councilmember Kehler gave a report including that the available cash is \$544,088.16 and restricted cash is \$85,073.55 for a total of \$629,161.71.

Police: Councilmember Samson stated that the Police responded to a total of 294 calls including: 7 suspicious persons, autos, circumstances; 103 administrative tasks; 1 other; 1 blackmail & extortion; 2 animal complaints; 1 assault; 27 assists to other agencies; 1 burglary 2 criminal mischief; 3 disorderly conduct; 4 domestic disturbances; 2 DUI; 1 forgery; 1 homicide; 1 lost & found; 3 medical emergency; 6 misc. persons; 3 motor vehicle accidents; 15 non-criminal investigations reports and follow ups; 2 medical assistance, notifications; 1 suicide; 1 suspicious persons, autos, circumstances; 33 service calls; 1 theft from auto over \$200; 1 traffic, parking problem; 70 traffic offences; 2 warrants.

Roads: Councilmember Boice reported the road department has been very busy cleaning leaves from the basins. Beaver Dr. was finished. They are getting the trucks ready for winter. On Nov. 3 the 3rd grade class from the Lake-Noxen school came to the Borough for Government day. It is a fun time for Council the police and the road department to talk to the kids and let them know what Government does for them.

Zoning: Councilmember Kehler's report included that the zoning officer spoke to 174 persons. She issued 27 permits for a total of 174 for the year. She received 1 new complaint in writing with 3 pending and 1 notice of violation that will be heard by the zoning board. She issued 1 stop work orders for failure to get permits.

Garbage: Councilmember Boice reported that the current year fees for the month of October collected were \$11,748.35. Prior years' fees were \$4,566.69 and \$91.00 in

garbage stickers for a total of \$16,406.04.

EMA: Councilmember Kelly stated that there were no problems.

Special Events: Council reported that the annual Children's Christmas Party will be held at Jonathan's on December 17 at 6pm.

EAC: No report given.

Building & Grants: Councilmember Boice reported that the grant for the park across the street where the old police building was located was not awarded to us. She said they will try again with other sources of funding. Council will be applying for road department equipment in the current round of LSA grants being submitted this year.

Sewer: Fran Kopko gave a brief report the sewer authority (GMAHL) has submitted their required reporting to DEP. He also reported that WWSA has raised their annual rate by \$12 per edu which will have to be passed on to resident this year.

****Councilmember Kelly made the motion to accept the reports from Special Committees, Elected Officials and Appointed Officials, seconded by Councilmember Samson. The motion carried unanimously.**

New Business

The preliminary 2017 budget was read into the record:

HARVEYS LAKE BOROUGH 2017 BUDGET		
Account #	INCOME	2017
301	REAL ESTATE TAXES	575000.00
310	LOCAL ENABLING TAXES	375000.00
320	CABLE TV AND LCB	28000.00
325	ZONING	23000.00
327	PERMITS AND LICENSES	103000.00
331	FINES AND FORFEITS	5500.00
341	INTEREST AND RENTS	315.00
355	STATE SHARED REVENUE/ENTITLEMENTS	60850.00
362	DEPARTMENTAL EARNINGS	3000.00
380	MISCELLANEOUS	23000.00
	TOTAL INCOME	1196665.00
	EXPENSE	
403	TAX COLLECTION	22940.00

404	ZONING AND PLANNING	108560.00
405	GENERAL ADMINISTRATION	104842.00
409	MUNICIPAL BUILDING	3150.00
410	PUBLIC SAFETY POLICE	262677.34
411	PUBLIC SAFETY FIRE	24050.00
415	PUBLIC SAFETY OTHER	0.00
427	TRASH COLLECTION	246495.00
430	ROADS GENERAL	173870.00
432	ROADS SNOW REMOVAL	20500.00
433	ROADS SIGNS/SIGNALS	1500.00
439	OTHER PROJECTS	68900.00
451	RECREATION	1197.00
483	INSURANCE/PR TAX/PENSIONS	157860.00
	TOTAL EXPENSE	1196541.34
	LIQUID FUELS	
	Annual Allocation	85260.00
	Road Construction	75900.00
	Net income Liquid fuels	7370.00
	Capital expenditures	64000.00
	Carryover from prior year	300000.00
	NET FUNDS REMAINING	243493.66
	TOTAL NET INCOME	243493.66

****Councilmember Kehler made a motion approve the preliminary budget as read, seconded by Councilmember Samson. Councilmember Blaine voted nay. The motion carried.**

****Councilmember Kehler made a motion to appoint Sam Wolfe to finish out the vacant seat left on the General Municipal Authority of Harveys Lake with the passing of John Brokenshire, seconded by Councilmember Kelly. The motion carried unanimously.**

The following resolution was read into the record:

Be it RESOLVED, that the Borough of Harveys Lake of Luzerne County hereby requests a Local Share Account, Luzerne County grant of \$110,276 from the Commonwealth Financing Authority to be used for the purchase of new equipment for the Borough's Roads Department: a new dump truck and a new Bandit disc chipper.

Be it FURTHER RESOLVED, that the Applicant does hereby designate William Hilburt,

Council President as the official to execute all documents and agreements between Harveys Lake Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Susan Sutton, duly qualified Secretary of the Borough of Harveys Lake, Luzerne County PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough Council at a regular meeting held November 16, 2016, and said Resolution has been recorded in the Minutes of Harveys Lake Borough and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Harveys Lake Borough, this 17th day of November, 2016.

Borough of Harveys Lake
Luzerne County, PA

****Councilmember Boice made a motion to approve the resolution as read, seconded by Councilmember Samson. The motion carried unanimously.**

OLD BUSINESS

****Councilmember Kelly made a motion to pay the Bills and Payroll in the amount of \$94,225.59, seconded by Councilmember Samson. The motion carried unanimously.**

The next meeting of Council will be held on Tuesday, December 20, 2016 at 7:30 pm.

****Councilmember Kehler made a motion to adjourn, seconded by Councilmember Kelly. The motion carried unanimously.**

The meeting adjourned.

Respectfully submitted by Susan R. Sutton, Borough Secretary